

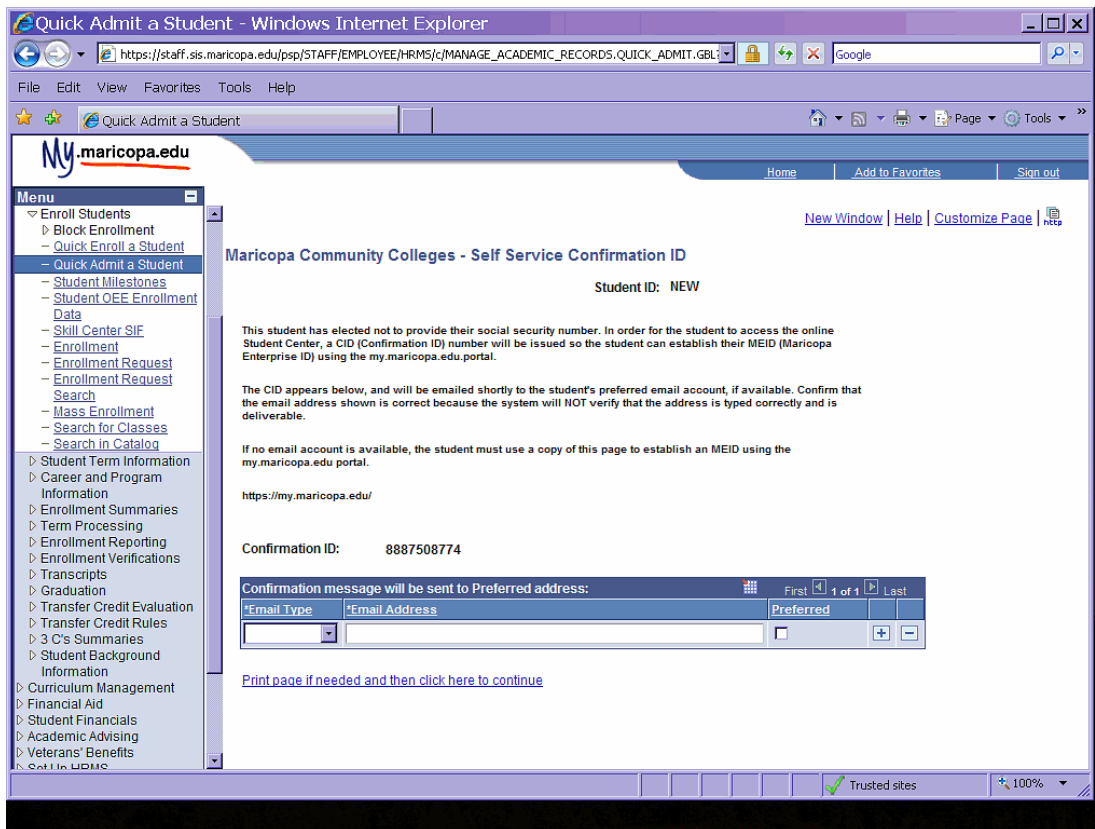
Special Note for Faculty Using Blackboard

Since the implementation of the new Student System, a student needing to set up Blackboard access uses the new tool that was developed for SIS account creation.

If you have a student who has not yet set up his/her SIS/Blackboard account, the student will use the tool to create both the SIS account access as well as Blackboard. A student can link to the tool from the [My.maricopa.edu](http://my.maricopa.edu) website or from the GCC Student Help Desk website at <http://web.gccaz.edu/studenthelpdesk>.

A student who either does not have a social security number or has chosen not to disclose his/her social security number may have difficulty setting up the account.

When a student initially applied to the college and did not include a social security number, a confirmation ID was created. A student would have received the confirmation number via e-mail or in person in the enrollment center. The number can be used in place of a social security number for account creation but it must be used within seven (7) days from the time it was generated. Here is a sample of the confirmation ID page:



Quick Admit a Student - Windows Internet Explorer

https://staff.sis.maricopa.edu/psp/STAFF/EMPLOYEE/HRMS/c/MANAGE_ACADEMIC_RECORDS.QUICK_ADMIT.GBL

My.maricopa.edu

Home | Add to Favorites | Sign out

Menu

- Enroll Students
 - Block Enrollment
 - Quick Enroll a Student
 - Quick Admit a Student
 - Student Milestones
 - Student OEE Enrollment Data
 - Skill Center SIF
 - Enrollment
 - Enrollment Request
 - Enrollment Request Search
 - Mass Enrollment
 - Search for Classes
 - Search in Catalog
- Student Term Information
- Career and Program Information
- Enrollment Summaries
- Term Processing
- Enrollment Reporting
- Enrollment Verifications
- Transcripts
- Graduation
- Transfer Credit Evaluation
- Transfer Credit Rules
- 3 C's Summaries
- Student Background Information
- Curriculum Management
- Financial Aid
- Student Financials
- Academic Advising
- Veterans' Benefits

Maricopa Community Colleges - Self Service Confirmation ID

Student ID: NEW

This student has elected not to provide their social security number. In order for the student to access the online Student Center, a CID (Confirmation ID) number will be issued so the student can establish their MEID (Maricopa Enterprise ID) using the my.maricopa.edu portal.

The CID appears below, and will be emailed shortly to the student's preferred email account, if available. Confirm that the email address shown is correct because the system will NOT verify that the address is typed correctly and is deliverable.

If no email account is available, the student must use a copy of this page to establish an MEID using the my.maricopa.edu portal.

https://my.maricopa.edu/

Confirmation ID: 8887508774

Confirmation message will be sent to Preferred address:

Email Type	Email Address	Preferred
		<input type="checkbox"/>

[Print page if needed and then click here to continue](#)

We are finding that students with a confirmation ID are experiencing problems in creating the account.

There are two ways to assist a student who may have difficulty with account or password creation. The student can go to the Student Help Desk in HT1 or call the 24X7 student help number at 1.888.994.4433 for assistance.